

Kentucky High School Athletic Association

To: Superintendent, Principal, and Athletic Director

From: Louis Stout, Commissioner *Louis Stout*
Brigid L. DeVries, Executive Assistant Commissioner

Date: May 9, 2002

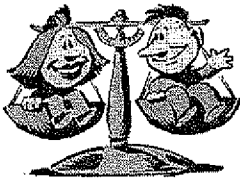
Brigid L. DeVries

Subject: 2001-2002 Annual Report Forms Submission

School: Berea Community High School

Enclosed please find a copy of Form T-65, The 2001-2002 Annual Report Forms Checklist. In addition, you may find an attachment with corrected copies of the forms submitted by your school personnel. Please review this information so the forms can be completed accurately in the future. Also, KHSAA Audit Staff may have requested a re-submission of some of the 2001-2002 Annual Report Forms or need additional information on your athletic programs. Please submit this information by the date requested if this is applicable. Copies and all KHSAA Title IX documents must be kept current and included in your permanent Title IX File at the school. All documents are subject to Open Records Requests.

Should you need any further information, please do not hesitate to call anytime.



Memo

To: KHSAA Member School Superintendents, Principals, and Athletic Directors

From: Louis Stout, Commissioner
Brigid L. Devries, Executive Assistant Commissioner

Date: May 6, 2002

Re: 2002 Title IX Forms Submission

School	Berea Community	Reviewed by	Phyllis Catlett
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The following is a status report regarding the required 2001 - 2002 Title IX submission of forms due in to the KHSAA office by April 15, 2002. Appropriate audit personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<input checked="" type="checkbox"/>	GE 19 (Annual Verification)	<input checked="" type="checkbox"/>	T-35 (Budget Expenses)
<input checked="" type="checkbox"/>	T-1 (Summary Program Chart 1)	<input checked="" type="checkbox"/>	T-36 (Budget Expenses)
<input checked="" type="checkbox"/>	T-2 (Summary Program Chart 2)	<input checked="" type="checkbox"/>	T-41 (Checklist – Overall Interscholastic Program)
<input checked="" type="checkbox"/>	T-3 (Summary Program Chart 3)	<input checked="" type="checkbox"/>	T-60 (Corrective Action Plan)
<input checked="" type="checkbox"/>	T-4 (Summary Program Chart 4)	<input checked="" type="checkbox"/>	T-63 (Interscholastic Survey Results)

II. Status

A.	<input checked="" type="checkbox"/>	2001 – 2002 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms and corrected copies are being returned to you for placement in your Title IX file to ensure proper submission in the future.
C.		The following forms were omitted and must be submitted by school representatives.
D.	<input checked="" type="checkbox"/>	Other Recommendation and Comments: Have a good summer and good luck on your plans for volleyball.



APR 12 2002

2001-2002 KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION ANNUAL VERIFICATION OF TITLE IX PROCEDURES (To be submitted by April 15, 2002 along with other required forms)

The Berea Community High School, Berea, Kentucky
(Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with Title 20, U.S.C. Titles 1681-1688, et. Seq. (also known as Title IX)

I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, and to the best of my knowledge have completed the following tasks. (All boxes must be checked)

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title
Mary Gail Coy	934 Dreyfus Rd Berea, Ky	859-986-4586	Parent
GUY R. COLSON	Suite 600 300 W. V. WEST LEX, KY	859-2526700	Bd Atty
Dennis Grant	235 Country Est, Pt. Lick, Ky.	40461 986-8446	
Barbara Baker	445 Christmas Ridge Rd Berea, Ky	40423	
Stephen Riddle	4715 Dogwood Dr. Berea, Ky.	40403 859-986-1202	A.D.
Fishley Mathews	160 SpringCide Apt 3 Berea	40403 985-0190	Student
Joe White	117 Lester St Berea Ky.	Berea 40403 859-986-4911	Teacher - Coach

Scheduled a minimum of three meetings during the 2001-2002 school year on the following dates:
10-9-01 3:15
1-10-02 3:15 pm.
3-18-02 6:00 pm.

Designated the following person(s) as the Title IX coordinator for the school/district:
Dennis Grant ^{Pupil} Director of Personnel #3 Pirate Parkway 859-986-8446
Name Title Address Berea, Ky. Phone
40403

School personnel are continuing to make periodic reviews of the boys and girls athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

Will Bondurant
Principal's Signature

April 9, 2002
Date

Gary Cook
Superintendent Signature

Tom McCay
School Board Chairpersons' Signature

(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 1

Participation Opportunities Test One

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	147	.48	134	.52
Row 2	BOYS	160	.52	124	.48
Row 3	Totals	307	100%	258	100%

Instructions:

*Number of 8th grade students & below used in Column 4 calculations if applicable: 32

- Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of competition**, and cross out the names of those who were cut from the team or quit the team prior to the first competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. * In addition, should 8th grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8th grade students & below are included. Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Will Bondurant Date: April 9, '02

2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 2

Participation Opportunities Test Two

			Column 1	Column 2	Column 3	Column 4	Column 5
Program			Number of Teams Currently Offered	Number of Participants	Number of Teams Added in Last Five Years	Number of Participants Added in Last Five Years	Percent of Total Participation By Sex Added in Last 5 Years
GIRLS	Row 1	varsity:	8	83	1	12	.14
	Row 2	j.v.:	5	39	1	12	.31
	Row 3	frosh:	1	12			
	Row 4	total:	14	134	2	24	.18
BOYS	Row 5	varsity:	9	87			
	Row 6	j.v.:	5	25			
	Row 7	frosh:	1	12			
	Row 8	total:	15	124			

- List the number of interscholastic teams offered for girls and boys at each competitive level (for example, varsity, junior varsity, and freshman levels). Total each of the entries in Column 1 into Row 4, Column 1 and Row 8, Column 1.
- List the number of interscholastic teams that have been added in the last five years at each competitive level. Total each of the entries in Column 3 into Row 4, Column 3 and Row 8, Column 3.
- List the number of participants that are currently on each level of the teams that were added in the last five years. Total each of the entries in Column 2 into Row 4, Column 2 for girls and Row 8, Column 2 for boys. If a team was added previously but no longer exists, there are no current participants to be added for that team.
- List the number of participants added in the last 5 years. Total each of the entries made in Column 4 into Row 4, Column 4 for girls and Row 8, Column 4 for boys.
- Calculate the percentage of participants that have been added in the last five years (Column 4 divided by Column 2 on each line). For example, if girls' varsity soccer (22 participants), junior varsity soccer (18 participants), junior varsity golf (8 participants), and freshman softball (15 participants) have been added in the last five years, then 63 participation opportunities have been added for girls. If the total number of female participants in the program is 96 (taken from Form T-1, Row 1, Column 3), then 65.6% of the current opportunities (63 of 96) have been added in the last five years. Perform similar calculations for male participants.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with test two may be possible. If less than 25%, then compliance with test three should be analyzed. CAUTION: 25% is not a formal compliance standard.

Principal's Signature: Will Bondurant Date: April 9, '02

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2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 3

Participation Opportunities Test Three

For any question answered "YES" identify the respective sport(s).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. Is there an intramural team offered in a sport not now available in the interscholastic athletics program? (YES or NO)	NO		NO
2. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team or community recreation teams? (YES or NO)	NO		NO
3. For a sport <u>not</u> currently offered, is there sufficient interest to form a viable interscholastic team with the interscholastic survey.	NO		NO
4. For a sport currently offered, is there interest to form a viable team for a junior varsity, freshman, or other intramural level that is not currently offered? (YES or NO)	NO		NO
5. If you answered YES to question (1), (2), (3) or (4), are there enough high schools in your geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition. (YES or NO)	NO		NO

Principal's Signature: Will Bondurant Date: 4/9/02

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2001-2002
ACCOMMODATION OF INTERESTS AND ABILITIES
SUMMARY PROGRAM CHART 4

Levels of Competition Test One

		(Column 1)	(Column 2)
	Team Levels	GIRLS	BOYS
Row 1	Total Number of Athletics Participants in All Levels	134	124
Row 2	Number of Varsity Teams Offered	8	9
Row 3	Number of Participants on all Varsity Teams	83	87
Row 4	Percentage of Total Varsity Participants By Sex	.62	.70
Row 5	Number of Junior Varsity Teams Offered	5	5
Row 6	Number of Participants on all Junior Varsity Teams	39	25
Row 7	Percentage of Total Junior Varsity Participants By Sex	.29	.20
Row 8	Number of Freshman Teams Offered	1	1
Row 9	Numbers of Participants on all Freshman Teams	12	12
Row 10	Percentage of Total Freshman Participants By Sex	.09	.10

- 1) Copy the number entered on Form T1, Row 1, Column 3 and place on Row 1, column 1 of this form.
- 2) Copy the number entered on Form T1, Row 2, Column 3 and place on Row 1, column 2 of this form.
- 3) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #2,5,8) and place in the proper boxes in columns 1 and 2.
- 4) List the number of teams at the varsity, junior varsity, and freshman levels for boys and girls (Rows #3,6,9) and place in the proper boxes in columns 1 and 2.
- 5) Calculate the percentage of female and male participants at each level. (Rows #4,7,10)
 - Divide Row 3, Column 1 by Row 1, Column 1, and place the percentage in Row 4, Column 1.
 - Divide Row 3, Column 2 by Row 1, Column 2, and place the percentage in Row 4, Column 2.
 - Divide Row 6, Column 1 by Row 1, Column 1, and place the percentage in Row 7, Column 1.
 - Divide Row 6, Column 2 by Row 1, Column 2, and place the percentage in Row 7, Column 2.
 - Divide Row 9, Column 1 by Row 1, Column 1, and place the percentage in Row 10, Column 1.
 - Divide Row 9, Column 2 by Row 1, Column 2, and place the percentage in Row 10, Column 2.

Principal's Signature: Will Bondurant Date: 4/9/02

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* Budget is one amount given from school then coach spends amount for items below. Difference comes from fund raisers or boosters.

2001-2002
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART
TO INCLUDE BOOSTER CLUB FUNDING

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
Budget												
G basketball	6400.00	8700.00		2953.00		576.00	11,600.00	11,600.00		3500.00		1800.00
B basketball	6400.00	8200.00		200.00		150.00	11,600.00	11,600.00		3500.00		800.00
G softball	3050.00	3250.00		150.00		150.00	3700.00	3700.00				
B baseball	3050.00	3050.00		150.00		150.00	3700.00	3700.00				
G cross country	1275.00	2205.00		165.00		62.00	1075.00	1075.00		800.00		
B cross country	1275.00	2255.00		165.00		62.00	1075.00	1075.00				
G golf	800.00	1388.00		168.00		100.00	1200.00	1200.00				
B golf	800.00	1234.00		695.00		140.00	1200.00	1200.00				
G soccer	3700.00	4025.00		300.00		285.00	5100.00	5100.00				200.00
B soccer	3700.00	4100.00		200.00		200.00	5100.00	5100.00				200.00
G swimming	550.00	850.00		100.00		75.00	1050.00	1050.00				
B swimming	550.00	850.00				75.00	1050.00	1050.00				

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature: Will Bondurant Date: 4/9/02

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2001-2002
BUDGETED AND ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2
TO INCLUDE BOOSTER CLUB FUNDING

Teams	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment)		facilities improvements		publications (if sport-specific)	
	B	E	B	E	B	E	B	E	B	E	B	E
G track \$950.00		950.00		75.00		75.00	2100.00	2100.00		800.00		
B track \$950.00		950.00		75.00		75.00	2100.00	2100.00				
G tennis \$450.00		450.00		50.00		50.00	1300.00	1300.00		800.00		
B tennis \$450.00		450.00		50.00		50.00	1300.00	1300.00				
G volleyball												
B wrestling												
G (list sport) \$3550.00												
B (football)		11,000.00		2000.00		1900.00	4650.00	4650.00				800.00
G (list sport)												
B (list sport)												

"B" is for budgeted dollar amounts and "E" is for actual dollar expenditures. Expenditures should include items provided by third parties such as Booster Clubs.

Principal's Signature: Will Bondurant Date: 4/9/02



2001-2002 KHSAA TITLE IX ATHLETICS AUDIT

Checklist - Overall Interscholastic Athletics Program

Areas of Compliance	ADVANTAGE TO (Respond based on Internal Evaluation by checking the appropriate column.)		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
Equipment and Supplies			✓
Scheduling of Games and Practice Time			✓
Travel and Per Diem Allowances			✓
Coaching			✓
Locker Rooms, Practice and Competitive Facilities			✓
Medical and Training Facilities and Services	<i>Will Add trainer for women soccer</i>	✓	
Publicity			✓
Support Services			✓
Athletic Scholarships			✓
Tutoring			✓
Housing and Dining Facilities and Services			✓
Recruitment of Student Athletes			✓

Principal's Signature: Will Bondurant Date: 4/9/02



Kentucky High School Athletic Association

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KHSAA
Form T63
Rev. 07/01

2001-2002 INTERSCHOLASTIC ATHLETICS SURVEY

Summary Of Student Responses

School Name: Berea High School
School Enrollment: 1050
Date: 4-10-02
Completed By: Barbara Baker

Instructions:

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date the Summary Form (T-63) and mail the Summary Form only to the KHSAA by April 15, 2002. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

269 Number of Surveys

269 Total Returned

Girls 6-12 Grades Surveyed 171 Girls

8-12 Boys 98 Boys

How Was The Survey Administered? Girls were given theirs at Girls/
Boys in Classes / Sports Day Assembly

Fall Sports (List Total Number of Participation Responses)

13 Cross Country (Girls)

13 Cross Country (Boys)

19 Field Hockey (Girls)

43 Football (Boys)

14 Golf (Girls)

9 Golf (Boys)

60 Soccer (Girls)

10 Soccer (Boys)

46 Volleyball (Girls)

7 Volleyball (Boys)

Winter Sport (List Total Number of Participation Responses)

53 Basketball (Girls)

35 Basketball (Boys)

38 Gymnastics (Girls)

29 Indoor Track (Girls) } the survey did not separate these

12 Indoor Track (Boys) }

39 Swimming & Diving (Girls)

10 Swimming & Diving (Boys)

15 Wrestling (Boys)

41 Total

Spring Sport (List Total Number of Participation Responses)

<u>29</u> Baseball (Boys)
<u>53</u> Fast Pitch Softball (Girls)
<u>27</u> Slow Pitch Softball (Girls)
<u>24</u> Tennis (Girls)
<u>9</u> Tennis (Boys)
<u>40</u> Track (Girls)
<u>19</u> Track (Boys)

Other Sports (From Student Survey T-61 Question 10)

Name of Sport	Number of Students Interested In Participating	
Girls Volleyball	18	
Field Hockey	9	
Lacrosse	17	
Ice Hockey	13	
Rugby	7	
Girls Wrestling	3	
Boys Wrestling	10	
Boxing	9	
Indoor Soccer	5	

Also mentioned

- Skating 3
- Hunting/Fishing 3
- Fencing 5
- Gymnastics 2
- Girls Football 3
- Dance 4

Number of Students who participate in Intramural Sports.
(From Student Survey T-61 Question 5)

Sport	Number
Basketball	17
Powder Puff Football	12
Volleyball	5

List Intramural Sports students are interested in adding:
(From Student Survey T-61 Question 6)

Sport	Number
Volleyball	24
Girls Football	9
Badminton	2
Girls Basketball	13
Wrestling	10
Gymnastics	2
Karate (martial arts)	3
Hockey	9
Fencing	7

also
rugby 10
lacrosse 6

Participation in Non-School Sports Activities
(From Student Survey T-61 Question 7)

Sport	Number
Swimming	13
Softball	22
League basketball	20
Dance	10
Select Soccer	9
indoor soccer	7
Track / Running	4
Golf 3	
Equestrian 3	
martial arts 4	
backyard football 9	

Reasons for not participating in interscholastic athletics.
(From Survey Question 8)

Response	Number
15 I prefer other activities such as band, chorus, etc.	
16 I don't have time	
4 The practice schedules and game times are inconvenient	
8 The sport I like isn't offered	
4 It's too expensive	
3 I prefer to participate in club or intramural sports	
6 Working	
10 Other	

Student Suggestions to encourage participation

- 18 Students said to emphasize how much fun sports were
- 15 students wanted to add sports not currently offered
- 4 talked about less practice time
- 2 said less funding for extra mural - more for intramural
- 4 discussed publicizing tryouts - practice times better
- 2 suggested try-out days to try sports without definite commitments with instruction for those who needed to learn to play.

Will Bondurant
Principal's Signature

4-10-01
Date

**2001-2002
TITLE IX
CORRECTIVE ACTION PLAN**

School Name: Berea High School
 Year: 2001-2002
 Principal's Signature: _____
 Date: 4-8-02

To complete this form, indicate the intended area which needs corrective action, the suggested change and time table for implementation. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2002.

ITEM FOR CORRECTION	SUGGESTED CHANGE	TIME TABLE FOR CORRECTIVE ACTION
Purchase weights and weight training equipment for girl's athletics.	Purchase weights & weight training equipment for girl's athletics.	Track compliance of corrective plan 2000-01. To be completed by 2002-03
Start volleyball intramural progress as per student survey.	Hire coach to start fall intramural program for \$900.00. We hope this will lead to a varsity program in the future (2 years).	Beginning of 2002-2003 school year to October 15m 2002
Athletic Trainer provided for Girl's Soccer -costs the same as Football Trainer 650.00	Provide the girl's soccer team with an athletic trainer Because football has a trainer strictly to serve the football team.	July 15, 2002 until completion of services as well as for all future contests.
Homecoming at girl's basketball games.	Provide homecoming activities at girls sporting events since boy's football and basketball currently hold homecoming activities.	2002-2003
Extra training opportunities for lady coaches.	Provide opportunities and pay for women coaches to attend clinics/training for specific coaching techniques for skill development.	Beginning of the 2002-2003

• An explanation (status report) is needed for all areas identified previously as items for correction as well as all areas currently identified as items for correction. This form shall be typed.

Principal's Signature: Will Bondurant Date: 4/9/02